

**Last Modified on December 21, 2009**

## **Berkeley College Privacy Policy Applicable to This Site**

Berkeley College understands that your privacy is important. We want you to know what information may be collected through this site and how it may be used. ***Continued use of this resource constitutes your agreement to the terms of this Privacy Policy. If you do not agree, please do not use the site.***

### **What Personal Information May Be Collected**

Berkeley provides this On-Line Alumni Directory as a resource for our alumni to stay connected, keep abreast of the many exciting developments happening at the college, and share information about their own lives and accomplishments with their fellow Berkeley alumni. To do so we work with Harris Connect, a reputable vendor with which we share certain information about our alumni. The information shared with Harris may include names; street and e-mail addresses; phone numbers; majors; degrees and dates; honors and activities; and other "directory" information about alumni. In some instances Harris Direct may supplement the information received from us with information it gathers from publicly-available sources. Once logged in, users of the site may edit their profiles, add new information about themselves and their recent activities, or prevent others from accessing specific fields of information. Instructions on how to edit, add or hide information about you are posted elsewhere on the site.

Harris Connect also gathers certain information about users' computers in the course of operating the site. Harris Connect has its own privacy policy, a link to which also appears on the home page of this site.

### **Information Posted by Users of the Site**

Please note that, since the accuracy of information displayed on the site is largely dependent on the contributions of our alumni, Berkeley makes no representations concerning the reliability of that information. Furthermore, while we take reasonable precautions to secure the information we gather through the site, any sharing of personal information over the internet involves some security risk. Berkeley does not warrant that the information transmitted through or displayed on the site will not be accessed by unauthorized individuals, or that it will be delivered free of viruses or other potentially harmful material. To the fullest extent permitted by law, Berkeley specifically disclaims any warranties, including but not limited to warranties of merchantability, non-infringement or fitness for a particular purpose.

### **How We May Use or Disclose Personal Information**

Berkeley does not sell or rent information gathered from users of the site to any unrelated third parties. We do not knowingly collect data from children through this site.

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We may share information about you with Berkeley employees involved in activities to which it is relevant; with our attorneys, accountants and other professionals; and with third parties, such as Harris Connect, who work with us in developing and maintaining the site. We may also use that information to communicate with you for any purpose.

Berkeley reserves the right to disclose personal information to law enforcement officials, investigators, or other third parties as we deem necessary to prevent or address abuses of the site, including but not limited to violations of this Privacy Policy, the Harris Connect Privacy Policy or the Terms and Conditions of Use; or when such disclosure is required by law.

Please note that the Terms and Conditions of Use applicable to this site incorporate additional rules concerning the posting or use of information on this site.

### **Links to Other Sites**

This site may contain links to other sites operated by non-affiliated third parties. If you choose to access such third-party sites, the operators of such sites may acquire access to your personal information. Berkeley does not control the privacy policies or practices of such unaffiliated third parties and cannot be held responsible for either the content of their sites or their use or abuse of any information they receive about you.

### **Changes to This Policy**

Berkeley may modify this Privacy Policy at any time, without prior notice. If we choose to do so, then the effective date of the change will be identified above the title of this document as the "last modified" date. We encourage you to review this policy as often as necessary to remain aware of its contents. You will be deemed to have agreed to any such modifications by your continued use of this site on or after the "last modified" date.

### **Questions**

Any questions concerning this Privacy Policy may be addressed to [Alumni@BerkeleyCollege.edu](mailto:Alumni@BerkeleyCollege.edu).